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**Commandant, JAK LI REGT Centre, Srinagar (J&K)**

Applications are invited from ST Indian Citizen for post of **Stenographer Grade-II**. Age: 18 yrs to 30 yrs, (18 to 40 years for Govt Servant) **Qualification** : 12th class or equivalent & Certificate in Shorthand/Stenography from ITI/recognized Institute. **Skill Test Norms** : Dictation 10 mts @ 80 wpm. **Transcription** : 50 mts (English), on Computer. **Pay Band/Scale**: PB 1- Rs. 5200-20200 with GP Rs. 2,400/- (Pay Matrix Level 4, 7th CPC). Apply to **Commandant, JAK LI Regt Centre, PIN-911096 C/o 56 APO** on format below mentioned, alongwith photocopies of all attested certificates & Self addressed envelope with postage stamp of Rs. 35/-. The last date of receipt of application form is **20 Mar 2018**.

**APPLICATION FORM**

To,

The Commandant  
JAK LI Regt Centre  
Pin - 911096  
C/o 56 APO

Latest photograph  
duly attested

1. Post applied for : **STENOGRAPHER GRADE-II**  
: **(RESERVED FOR SCHEDULED TRIBE)**
2. Name of the applicant (In Block letters) : \_\_\_\_\_
3. Father's name (In Block letters) : \_\_\_\_\_
4. Date of Birth (As per school certificate) : \_\_\_\_\_  
(In Christian Era)
5. Age as on 20 Mar 2018 : \_\_\_\_\_
6. Education and other technical qualification (Attached all Educational certificate duly attested by Gazetted Officer)

Ser. No.	Name of Exam Passed	Board/ University	Year of Passing	Subject Offered	Division and Percentage	Remarks
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7. Technical Qualification: Certificate/Diploma in Shorthand/Stenography from ITI/recognized Institute.
8. Category : ST : (Attached copy of certificate duly attested by Gazetted Officer)
9. Sex (M/F): \_\_\_\_\_
10. Nationality : \_\_\_\_\_
11. Religion : \_\_\_\_\_
12. Two photograph duly attested should be attached with the application Form.
13. One Self addressed envelope duly stamped of Rs. 35/-.
14. Permanent address : -  
Village:\_\_\_\_\_Post\_\_\_\_\_Taluk\_\_\_\_\_Distt\_\_\_\_\_Pin\_\_\_\_\_
15. Present / temporary address for communication : -  
Village:\_\_\_\_\_Post : \_\_\_\_\_Taluk\_\_\_\_\_Distt\_\_\_\_\_Pin\_\_\_\_\_
16. Experience if any : \_\_\_\_\_
17. Employment Registration Card No. If any : \_\_\_\_\_
18. Permanent Resident Certificate / Domicile Certificate (Attach photocopy)
19. Details of present occupation (if applicable): Attached copy of NOC obtained from present Department.
20. Envelop containing application form should be marked as "APPLICATION FOR THE STENOGRAPHER POST.
21. Details of attested copy attached : -(a)\_\_\_\_\_ (b)\_\_\_\_\_ (c)\_\_\_\_\_ (d)\_\_\_\_\_

**DECLARATION**

I hereby declare that the statement made in the application are true and correct to the best of my knowledge and belief. In event of any information being found false / incorrect being detected before or after the written / skill test my candidature will stand automatically cancelled.

Place :  
Dated :

(Signature of the Candidate with Full Address)  
EN 48/58

